Meal Plan Information

Meal Plan Office
301 Student Union
405-744-4920
dining@okstate.edu

 Signing up for a Meal Plan

• All freshmen living on campus are required to have a meal plan at the bronze level or higher.
• Any student (other than freshmen) living on campus are not required to have a meal plan, but can choose a meal plan for their convenience.
  ▴ All students may sign up for a meal plan online when registering for housing by going to the Residential Life’s website (http://www.reslife.okstate.edu/).
• You do not have to live on campus to have a meal plan. Any student can have a meal plan.
  ▴ If the student will not be living on campus, he/she can sign up by sending an email to dining@okstate.edu with the student’s Name, CWID, and meal plan choice (if choosing Plan G, please list the amount you wish to start with in increments of $100). The amount for the chosen plan will be billed to his/her bursar account.

 Greek Housing

• If a student has joined a fraternity or sorority and will be moving into Greek housing they can cancel their meal plan before the first day of class. After the 1st day of class there is a penalty.
• If a student is a freshman that has joined a fraternity or sorority but lives on campus they are still required to have a meal plan.

 Changing Meal Plans

• A student can change, but not cancel, their contracted meal plan within the first week of class (of either semester) with no penalty. There is no penalty to increase a meal plan after the first week, but there is a $50 charge to decrease a meal plan.
• If students run out of money on a meal plan, additional funds can be added at any time.
• All cancellations or changes to meal plans need to be sent in an email to dining@okstate.edu with the student’s Name, CWID, and the desired change.
  ▴ Tip: Cancelling your housing contract does not automatically cancel your meal plan.
• The Meal Plan Office cannot speak to parents about their student’s meal plan unless they have a FERPA on file. This can be done in the Registrar’s Office.

Updated January 2015
Meal Plan Balances and Rollover

- Meal plan balance can be checked at [http://dining.okstate.edu/meal-plan](http://dining.okstate.edu/meal-plan) by signing into your O-Key account.
  - Tip: Note the balance on your receipt. If the amount is going down after each use, it is taking fund from your meal plan.
- Leftover funds will carryover if a student has a contracted meal plan for the next semester according to the published maximum rollover amount.
- Meal plan is active one week before class begins.
- Students or parents (if there is a signed FERPA on file) can get a detailed spending report from the Meal Plan Office. Send request to dining@okstate.edu.

Food Allergies

- Students with food allergies should contact Cass, University Dining Service Nutrition Coordinator at cass.ring@okstate.edu or 405-744-3345.